

**Embassy of India
Malabo

No. MALA/881/01/2019

7th October, 2019

NOTICE

Name of work: Invitation of competitive bids for supplying Photocopiers, Computers, and Printers etc. for Embassy of India Malabo.

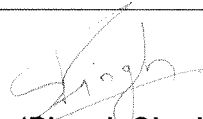
Embassy of India in Malabo invites competitive bids from reputed firms, establishments, dealers for supplying the following items to the Embassy:

S.No.	Item	Specifications	Quantity
1.	Desktop All-in-one Computers	<ul style="list-style-type: none">• Original equipment-HP• Core i5 or above• Pre-loaded windows operating system• English Keyboard	12
2.	Printers	HP Laser jet Pro MFP M148 DW	8
3.	UPS	1000 VA with battery backup	16
4.	Shredders	Cross cut	5
5.	Spiral binding machine		1
6.	Heavy duty Photocopier (40 copies/minute)	Black & White, Canon/ Xerox/ Ricoh with Automatic Reverse Document Feeder	1
7.	Medium capacity photocopier	Black & White, Canon/ Xerox/ Ricoh	1

2. The interested firms are requested to submit their competitive bids in a sealed envelope giving full specifications of equipment, cost of equipment. For any clarification on any aspect of this notice, Mr. Piyush Singh, Head of Chancery may be contacted anytime during working hours on Tel. No. (+240) 555 469 573.

4. Schedule for submission/opening of bids:

Last Date, Time & Place for submission of Competitive bids	28 October 2019 at 1300 hrs, to Mr. Piyush Singh, Head of Chancery, Hotel Hilton, Moka, Molabo, Equatorial Guinea
Date, Time & Place of bid's Opening	29 October 2019 at 1400 hrs, Hotel Hilton, Moka, Molabo, Equatorial Guinea


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